



Vienna, 2005

## ALGERIAN CONSULATE IN VIENNA (AUSTRIA)

### **Opening Hours:**

Monday to Thursday 09:00am to 12:00am

### **Visa and Document Collection**

Monday to Thursday 14:00pm to 15:00pm

The Consulate Section is closed on Friday, Saturday, Sunday and Algerian/Austrian holidays. \*\*

### **LEGALISATION REQUIREMENTS:**

**Austria:** Commercial invoices and all other related documents must be first authenticated by the relevant Austrian Chambers of Commerce or by the Federal Austrian Ministry of Foreign Affairs.

**Slovakia:** Commercial invoices and all other related documents must be first authenticated by the relevant Slovak Chambers of Commerce and by the Slovak Ministry of Foreign Affairs.

**The fee for legalisation is 82.50 €per document.** (Please note that we do not accept cheques)



## VISA INSTRUCTIONS

Please follow the instructions when filling out an application forms. Answer all the questions on the application form and fill out all the sections of the form. Both forms must bear the original signature of the applicant.

### PROCESSING TIME:

For Austrian and Slovak nationals, the processing time will take one week\*.

**All other nationals must check with the Visa Section for the applicable requirements and fees.**

\*During certain periods of the year the processing time may vary and can take more than one Week. This is due to the high volume of applications being processed.

## VISA REQUIREMENTS:

### BUSINESS VISA:

**Remember to submit your passport when you apply for a visa.**

- \* Two Applications forms fully completed and signed by the applicant.
- \* A letter from your current Austrian/Slovak employer, stating the purpose of your trip, and the full names and addresses of your contacts in Algeria.
- \* Invitation or sponsorship letter from a company based in Algeria.
- \* If you are self-employed, evidence of your business (a registry "Gewebeschein" and tax declaration)
- \* Passport valid for at least 06 months.
- \* Two recent passport size photographs (to be fixed to the application forms).
- \* 35 €(please note that we do not accept cheques).



**Warning:**

If you fail to provide the requested documents, the visa application may stand to be refused.

**TOURIST VISA:**

**Remember to submit your passport when you apply for a visa.**

- \* Two Applications forms fully completed and signed by the applicant.
- \* An accommodation certificate (attestation d'hébergement) duly certified by the authorities in Algeria (APC).
- \* Or a confirmation from an Algerian travel Agency.
- \* For tourists visiting southern Algeria, please provide itinerary details including dates and locations planning to visit.
- \* Passport valid for at least 06 months.
- \* Two recent passport size photographs (to be fixed to the application forms).
- \* 35 €(**please note that we do not accept cheques**).

**Warning:**

If you fail to provide the requested documents, the visa application may stand to be refused.

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\*\*Applications made by post should include a self-addressed pr-paid special delivery envelope for the return of your documents.

The Algerian Consulate **does not accept any responsibility for any documents lost or destroyed in the post.**  
**It's advisable to visit the Algerian consulate in person in order to apply for your documents and avoids any delays.**

**PLEASE NOTE:**

Processing of an application may be delayed, if prior agreement by Algerian authorities is required. Furthermore, **the Embassy reserves the right to request additional documentation from any applicant.**

**You are advised not to buy a ticket if delay or refusal of your application would result in financial loss. The Consulate cannot be held responsible for such losses.**